Agenda

Executive Committee Meeting • September 3, 2026 12:00 p.m.
Locations: 3800 Stone Road, Kilgore, Texas, & RingCentral: **https://v.ringcentral.com/join/818670796**

1-5. OPENING OF MEETING

1. Call to Order – Chairman, Mayor James Wansley

2. Invocation & Pledge

3. Introductions – David Cleveland, Executive Director

4. Roll Call – Glenda Fort, Executive Assistant

5. Public Comments

Guidelines: Citizens may address the Executive Committee concerning any item included on this agenda. All Public Comments shall be taken at the Chairman's discretion under the following guidance:
a) All individuals desiring to make a public comment must sign in on the "Public Comment Sign-in Sheet" at least 5 minutes prior to start of the meeting and should identify himself/herself before providing his/her Public Comment.
b) If your comments pertain to a matter included as part of a Public Hearing, please share your comments during the public hearing.
c) Each speaker will receive three minutes, and no portion of a speaker's allotted time may be given (assigned, relinquished, or donated) to another speaker.
d) If you are speaking on the same item and share the same viewpoint, you must select a spokesperson to represent your group.
e) Written comments may be sent by email to: PublicComments@etcog.org. Comments received by 5:00 pm September 3, 2026 will be incorporated into the meeting record.
f) Public comments on issues and concerns NOT included on this agenda may be taken at the Chairman's discretion.

6. EXECUTIVE DIRECTOR'S REPORT – DAVID CLEVELAND

- Agenda Overview
- Board of Directors Meeting- -Upshur County September 24, 2026 (Rowdy Creek Ranch)
- Veterans Friendly Community Program Update (3rd Year)
- Regional Employer Health Insurance Consortium Update
- Employee Benefits Tax Trust Update
- Upcoming: ETCOG Strategic Agenda Update (October Meeting)

7. ACTION ITEMS

A. Consent Agenda – Chair James Wansley

The Consent Agenda is considered self-explanatory and will be enacted with one motion. There will not be separate discussions about these matters. However, any Consent Agenda item may be removed for individual consideration pursuant to a request by an Executive Committee member.

- Consider approval of August 6, 2026, Executive Committee Minutes (Enclosure #1)
- Consider approval of Quarterly Financial and Investment Report for the period ending June 30, 2026 (Enclosure #2)

B. Consider Approval of Review and Selection of ETCOG Independent Auditor — Wendi Horst, Director of Operations

- Enclosure #3

C. **Consider Approval of FY 2027 Annual Budget & Planning Guide– Wendi Horst**
- Enclosure #4

D. **Consider Approval of Nominating Committee Recommendations for Executive Committee Service – Mayor Ben Middlebrooks, Nominating Committee Chair**
- Meeting handout

E. **Consider Approval of Recommendations for Executive Committee Officers for FY 2027– Mayor Ben Middlebrooks**
- Meeting handout

F. **Consider Amending the Executive Directors Purchasing Threshold – David Cleveland**
- Enclosure #5

G. **Consider Ratification of Interim Legal Services Agreement with Bovey & Cochran, PLLC – David Cleveland**
- Enclosure #6

H. **Consider Approval of Contract for Architectural Services – Brandy Brannon, Assistant Executive Director**
- Enclosure #7

I. **Consider Approval of MOU/Building Use Agreement for WSET Marshall – Brandy Brannon**
- Enclosure #8

8-9. CLOSURE OF MEETING

8. Executive Committee Member Discussion

9. Adjourn